

## Introductory Instructor Training – Online Format



The online ANGEL Instructor Training course provides a deep understanding of ANGEL's most commonly used content development and learning management features. The self-paced course is formatted in twelve lessons. Each lesson contains multiple hands-on activities to familiarize the participant with common instructor tasks and a checkpoint assessment. The course presents detailed concepts in a "walkthrough" format, generally discussing tools by category and in the order they are presented. Each online course is facilitated by an experienced ANGEL trainer who is available to answer questions as they arise.

### TRAINING TOPICS

- Introduction to ANGEL and Online Learning
- Using ANGEL as a Personal Management Tool
- Introduction to Creating a Course
- Advanced Course Creation Techniques
- Using ANGEL's Communication Tools to Support Your Online Course
- Quizzing and Surveying Using ANGEL
- Providing Additional Information for Your Students
- Submitting Student Work, Grading, and Record Keeping
- Setting Up the Course Gradebook
- Reporting in ANGEL
- Creating Collaborative Workgroups for Projects in ANGEL
- Instructor Tools for Course Maintenance

### REQUIREMENTS

Training participants need a computer with an internet connection.

### ENROLLMENT

Complete the Online Instructor Training enrollment form to enroll for this training session. Send questions regarding ANGEL training offerings to [training@angellearning.com](mailto:training@angellearning.com).